

## MONDAY, MAY 17, 2010

Minutes of the 740<sup>th</sup> meeting of the Metropolitan Water District of Salt Lake & Sandy

The Board Meeting of the Metropolitan Water District of Salt Lake & Sandy on Monday, May 17, 2010 began at 4:30 p.m. in the District's Board Room located at 3430 East Danish Road, Cottonwood Heights, Utah 84093.

The following Trustees were present:

Leland J. Myers	-Chair
John S. Kirkham	-Vice Chair
Lee Kapaloski	-Secretary
Donald Y. Milne	-Trustee
Tom Godfrey	-Trustee
David L. Buhler	-Trustee
Kathy W. Loveless	-Trustee

Also present:

Michael Wilson, General Manager  
Michael DeVries, Assistant General Manager/Information Services Manager  
Josh DeBry, Controller  
Steve Stocking, Operations & Maintenance Manager  
Wayne Winsor, Engineering Manager  
Annalee Munsey, Executive Assistant/HR Officer  
Cláudia Wheeler, Environmental Services Manager  
Shawn Draney, Snow, Christensen & Martineau  
Jeff Niermeyer, Salt Lake City Public Utilities  
Shane Pace, Sandy City Public Utilities  
Mike Collins, Bowen Collins & Associates  
Chris Finlinson, Central Utah Water Conservancy District  
Mike Riddle, J-U-B Engineers  
Mike Zuhl, R&R Partners  
Mike Marchant, Brown and Caldwell

### **Work Session Agenda**

1. Presentation regarding ultraviolet disinfection approvals
2. Discuss Little Dell/Ontario Drain Tunnel exchange concepts
3. Other

### **Board Meeting Agenda**

1. Call to order
2. Public comment
3. Election of board officers
4. Consider approval of Utah Lake Pumping Plant design reimbursement contract
5. Consider approval of Utah Lake Pumping Plant design contract

6. Consider approval of Resolution 1840 related to the Bureau of Reclamation WaterSMART grant application program
7. Conservation Committee report
8. Consider approval of board meeting minutes dated April 19, 2010
9. Reporting/Scheduling items
10. Other Business
11. Items to be discussed at the next meeting
12. Closed session (if necessary)
13. Adjourn

#### **Public Hearing Agenda (6:00 p.m.)**

1. Call to order
2. Presentation of Fiscal Year 2011 Tentative Budget
3. Report on presentation to Salt Lake City Council
4. Presentation to Sandy City Council scheduled for May 18, 2010
5. Public comment
6. Adjourn

#### **Work Session**

##### **Presentation regarding ultraviolet disinfection approvals**

Mr. Winsor and Ms. Wheeler presented information on disinfection strategies, the process of arriving at ultraviolet light disinfection at the Point of the Mountain Water Treatment Plant, and the approval requirements for certification in Utah. On April 8, 2010 the District received a letter of approval from the State of Utah to use ultraviolet light as a primary disinfectant at the Point of the Mountain Water Treatment Plant.

##### **Discuss Little Dell/Ontario Drain Tunnel exchange concepts**

Mr. Wilson presented the conceptual background for the Little Dell/Ontario Drain Tunnel water right exchange. Conceptually the District is trying to replace its presence in Little Dell in exchange for acquiring some of Salt Lake City's resources in the Ontario Drain Tunnel.

##### **Other**

No other business was discussed.

#### **Board Meeting**

##### **Call to order**

At 5:20 p.m. the Chair called the meeting to order and welcomed board members, staff and guests.

##### **Public comment**

The Chair invited any public comment. No public comment was made.

### **Election of board officers**

The District's Policies and Procedures states the Board will select from among its members a Chair, a Vice-Chair and a Secretary. Each Board officer serves for a term of one year from July 1 to June 30 the following year, unless earlier removed or replaced by the Board. It is anticipated that Mr. Myers will be replaced as a Trustee for Salt Lake City.

Mr. Milne motioned to elect Mr. Kirkham as Chair, Mr. Godfrey as Vice-Chair, and Mr. Kapaloski as Secretary; Ms. Loveless seconded the motion and it carried unanimously.

Mr. Myers deferred to Mr. Kirkham to conduct the balance of the meeting.

### **Consider approval of Utah Lake Pumping Plant design reimbursement contract**

The Metropolitan Water District of Salt Lake & Sandy was asked by the Board of Canal Presidents to procure engineering services for the design and construction management for the replacement of the Utah Lake Pump Station. The Engineering Cooperation Agreement provides for reimbursement of costs, less the District's percentage, directly related to the engineering design and construction management services. Staff is recommending the board give authorization to the General Manager to execute the Engineering Cooperation Agreement when in final form and signed by all other parties. Mr. Kirkham recommended some changes to the contract.

Mr. Myers motioned to approve the Utah Lake Pumping Plant design reimbursements contracts with corrections noted; Mr. Milne seconded the motion and the motion carried unanimously. Mr. Kapaloski recused himself from the vote.

### **Consider approval of Utah Lake Pumping Plant design contract**

Mr. Winsor reported on the procurement process for the Utah Lake Pumping Plant design contract. The District advertised Statements of Qualification/Interest. From those expert firms that had responded, the District distributed a Statement of Work and request for proposals from four qualified consulting firms. Each firm submitted a proposal and was subsequently interviewed. The District, representatives from the Board of Canal Presidents and Consultant then negotiated a scope of work and revised fee. The revised fee is \$879,746.00.

Mr. Myers motioned to accept the recommendation of the Engineering group for the Board of Canal Presidents and award the Utah Lake Pumping Plant design contract to Bowen, Collins & Associates subject to the execution of the reimbursement agreement and to a clause being added to the contract addressing the issue of transfer of responsibility of the BC&A contract; Mr. Milne seconded the motion and it passed unanimously. Mr. Kapaloski recused himself from the vote.

**Consider approval of Resolution 1840 related to the Bureau of Reclamation WaterSMART grant application program**

The Conservation Committee reviewed the WaterSmart grant application and recommended approval and the matching of funds if the grant is awarded.

Mr. Milne motioned to approve Resolution 1840 related to the Bureau of Reclamation WaterSMART grant application program; Mr. Buhler seconded the motion, and the motion carried unanimously upon roll call:

Mr. Myers	-aye
Mr. Kapaloski	-aye
Mr. Buhler	-aye
Ms. Loveless	-aye
Mr. Godfrey	-aye
Mr. Milne	-aye
Mr. Kirkham	-aye

**Conservation Committee Report**

The Conservation Committee reviewed the Utah Lake System report. The water audit contract has been finalized with Utah State University.

**Consider approval of board meeting minutes dated April 19, 2010**

Mr. Myers motioned to approve the Board Meeting Minutes dated April 19, 2010; Mr. Kapaloski seconded the motion and it carried unanimously.

**Reporting/Scheduling items**

The Chair referred the board to the capital project and encroachment reports in the packet. The Management Advisory Committee Meeting and Finance Committee meeting will be held on June 2, 2010 at Stoel Rives at 9:00 a.m. and 10:00 a.m, respectively. Next month the board will discuss the need for a July board meeting.

**Other Business**

Mr. Wilson reported on water sales and deliveries through April. The District has entered into a liquidity provider agreement with Helaba Bank. The District was recently rated AA+ by Fitch in the public finance ratings. The Chair noted that board members received immediately prior to April's board meeting an anonymous letter. The letter was investigated by counsel and the board does not see a need to pursue it based upon the contents of the letter.

**Public Hearing**

**Call to order**

At 6:00 p.m. the Chair called the public meeting to order. All board members were present at the public hearing.

### **Presentation of Fiscal Year 2011 Tentative Budget**

Mr. Wilson presented the Fiscal Year 2011 budget. Rate increase notices were sent to those agencies that receive water from the District. Nothing has changed relative to the tentative budget that was adopted in April.

### **Report on presentation to Salt Lake City Council**

Mr. Wilson presented the FY 2011 Budget to the Salt Lake City Council on April 27<sup>th</sup>. Mr. Kirkham, Mr. Godfrey, and Mr. Buhler were also in attendance. The council had a few questions regarding the Health Savings Account, salary range structure adjustment, and miscellaneous revenues.

### **Presentation to Sandy City Council scheduled for May 18, 2010**

Mr. Wilson is scheduled to present the FY 2011 Budget to the Sandy City Council on May 18<sup>th</sup> at approximately 5:15 p.m. Board members are invited to attend.

### **Public comment**

The Chair invited any public comment. No public comment was made.

### **Close Public Hearing**

Mr. Buhler motioned to close the public hearing; Mr. Godfrey seconded the motion, and the motion carried unanimously.

### **Adjourn**

At 6:04 p.m. Mr. Godfrey motioned to adjourn; Mr. Milne seconded the motion and the motion passed unanimously.

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Chair

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Secretary